![Eno Center for Transportation logo]

***Eno Future Leaders Development Conference (LDC) Application Instructions –
Please Read Carefully and Follow All Instructions***

Before applying, please be sure you have read through each section of the Eno
Future Leaders Development Conference website and that you are well-familiar
with the program's goals, requirements, and dates and locations. If you are selected,
please ensure you are able to fulfill the program's requirements and that you have
the full support of your nominating organization's leadership.

All required application materials for each applicant must be posted to the Future
Leaders Development Conference (LDC) online application form by the end of the
day, **Friday, February 7th, 2020**, for applicants to be eligible to be considered to
participate in the 2020 program. The application form will not be open after this
deadline.

Application Conditions

The Eno Future Leaders Development Conference is designed for students in
transportation-related programs, including engineering, planning, public policy,
public administration, economics, management, and law. Students interested in any
mode of transportation are encouraged to apply.

Candidates must be Graduate-level students pursuing a masters or doctoral degree.

Each university is invited to nominate one student from each transportation-related
discipline. Each college within the university is limited to one
nomination. Universities with more than one transportation-related program may
submit no more than two applications per university.

Your nominee should be an individual who demonstrates leadership ability and the
potential to assume a senior role in a transportation-related organization in the
future. The student must be able to attend the entire conference scheduled for **May
31 – June 4th, 2020.** International students can apply for the conference as long as
they are nominated by a United States college/university and are currently
attending.

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Application Tips

Administering applications for multiple applicants? If you are administering
the applications for multiple applicants put your information on the first page and
the number of attendees, you are administering. Uncheck the box that says include
myself as an attendee. The applicant's information will be input on the 2nd page,
attendee information page.

Administering applications someone else? If you are administering the
applications another person put your information on the first page. Uncheck the box
that says include myself as an attendee. The applicant's information will be input
on the 2nd page, attendee information page.

Administering your own application? You must complete your online
application all at once, so make sure you have all materials required before
beginning the process.

Applicant information will be entered on the 2nd page of the application form. It can
be reviewed/edited on the 3rd page of the application, the summary page. Once
complete registration button is hit no additional edits to the applications can be
made.

You will receive a confirmation email upon final submission of your application
materials.

Please keep an electronic copy of your application, so you can upload it and submit
again if your submission fails.

On the last section of the first page, under the "relationship to applicant" section,
make sure to put company.

Special Note: You do not need to be a member to apply. If a pop-up comes up when
you first enter the application website asking you to log-in, close that pop-up. You
will have the opportunity at the end of the application to create a log-in to be used
for application purposes.

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How To Apply

Individuals interested in applying for the program must provide the following information:

1. **Online Application:** Your completed online application form including applicant information and nominator's information.
2. **Statement of Interest:** Please prepare a 750 -1000-word essay. In the statement, the student should explain why he or she wishes to participate in the Conference and how the experience might contribute to his or her professional development.
3. **Updated Resume (2-page limit):** Job descriptions or equivalent documents are not acceptable resume submissions.
4. **Nomination Letter:** Letter of recommendation from the student's faculty advisor: This should include an evaluation of the candidate's qualifications for the Conference. Please address academic accomplishments and leadership potential.
5. **Optional Statement of Financial Support:** Thanks to supporters of this program like you, the Eno Fellows participate at virtually no cost to them. The direct costs per student are approximately $3,500 and we would like to invite you to support your Fellow with a donation towards those costs. Contributions can be made in the form of a cash donation for all or part of the program cost and/or reimbursement or direct purchase of travel costs. A pledge letter from the university or employer should be attached to the application package. We thank you for joining the other donors and institutions which support this valuable program to advance transportation policy knowledge among its participants.

Uploading Documents to Application Form: On the application form there is a section on the 1st page titled "Submit Documentation". Clicking the link to submit documentation will open a new window to a Dropbox file request where you will upload the applicant files as one document. Name the file Last.First.2020LDC. Make sure each page has applicant name on it before submitting.

- If you forgot to upload before hitting submit, the link is also included on the submission exit page.