

**Eno Transportation Senior Executive
Sample Program Application**

Application Instructions

Individuals interested in applying for the program must provide the following information:

1. **Online Application:** Your completed online application form including applicant information and nominator's information.
2. **Statement of Interest:** Please submit detailed, thoughtful answers to the essay questions below for review by the TSE Selection Committee. Brief and/or incomplete answers will render your application unacceptable and disqualified. Essays should be well-written, articulate, and demonstrate executive caliber.
 - What do you hope to gain from the Transportation Senior Executive Program? Specifically, what are your learning objectives? Think about what the value of the training investment means for you.
 - Describe your greatest leadership success or your greatest leadership challenge. How can attending the Transportation Senior Executive Program help you address both?
 - In what way can your participation in the Transportation Senior Executive Program provide value back to your organization? In other words, what's in it for them?
 - How can attending the Transportation Senior Executive Program prepare you for increased responsibilities in transportation? Please be specific.
3. **Updated Resume:** Your resume needs to include current and past positions with dates of experience in public transportation and related industries. Job descriptions or equivalent documents are not acceptable resume submissions.
4. **Nomination Letter:** This letter should be from your direct supervisor or agency CEO, executive director, general manager, president, or board member.

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- The nomination letter needs to speak to the candidate's leadership growth, advancement potential, professional/community service, participation in other professional development programs, or any other comments to why the candidate is qualified for the program.
- These signed letters should be sent directly to you as PDF files. In turn, you attach these signed PDF files to your online application.

- 5. Scholarship Information:** If you are applying to one of the scholarships make sure you are eligible and answer the question(s) applicable to the scholarship you are applying for.
- For Robert Prince Scholarship: Are you a COMTO member?
 - For Frank Lichtanski Scholarship: What is the approximate operating budget of your agency? How many people are employed at your agency?

Attendee Application

Name: _____

Title: _____

Company: _____

Which of the following best describes your agency/organization? Check the one that most applies.

- Public Operator
- Private Contract Operator
- Vendor or Contractor
- Consulting Firm
- State DOT or United States DOT
- Trade Organization
- Other: _____

Address: _____

City: _____ State/Province: _____ Zip Code: _____

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Country: _____

Email: _____

Phone: _____

What other leadership programs have you taken in the past, if any? If none, write N/A.

How many employees do you directly supervise? _____

Check the boxes below that describe your direct reports. (Check all that apply)

- My direct reports have people that report to them.
- I supervise operational employees (examples- vehicle operators, dispatchers, mechanics)
- I supervise professional employees (examples- engineers, planners, attorneys, accountants)
- Some of my employees are covered by a collective bargaining agreement
- I am the chief executive and supervise all staff

In total, how many employees work in the office or division you lead? _____

Tell us about your non-supervisory duties. This might include tasks like contract management, internal coordination duties, or external partnership duties.

How did you hear about the TSE program? (Check all that apply)

- Direct E-Mailing
- Former Participant
- Supervisor/Manager
- Eno Website
- Industry Conference
- Social Media
- Other: _____

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Nomination Information

Nominators Name:

Nominators Organization:

Nominators Title:

Nominators Address:

Nominators Email:

Nominators Phone:

Scholarship Information

Are you applying for a scholarship? If so, which one?

- I am not applying for a scholarship
- Frank Lichtanski Scholarship (small/medium public operators)
- Robert Prince Scholarship (GM/CEO career goals; COMTO member preference)

For Robert Prince Scholarship: Are you a COMTO member?

- Yes
- No, but I plan to join or was a previous member
- No

For Frank Lichtanski Scholarship: What is the approximate operating budget of your agency? _____

For Frank Lichtanski Scholarship: How many people are employed at your agency?

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Submit Documentation

Submit applicant forms as one PDF in the below order. Name your file **Last.First.2023TSE**. Make sure each page has your name on it before submitting.

1. Statement of Interest
2. Updated Resume
3. Official Nomination Letter

Submit application materials to PDPSupport@enotrans.org