

**Eno Transportation Mid-Manager Program
Sample Program Application**

Application Instructions

Individuals interested in applying for the program must provide the following information:

1. **Online Application:** Your completed online application form including applicant information and nominator's information.
2. **Statement of Interest:** Please prepare a 750 - 1000-word essay. Address the below five questions in your essay.
 - What do you hope to gain from the Transportation Mid-Manager program? Specifically, what are your learning objectives? Think about what the value of the training investment means for you.
 - Describe your greatest leadership success or your greatest leadership challenge. How will attending the Transportation Mid-Manager Program help you to address both?
 - In what way will your participation in the Transportation Mid-Manager Program provide value back to your organization? In other words, what's in it for them?
 - Based on the Transportation Mid-Manager course objectives, how will attending the TMM program better prepare you to lead yourself and your team? Please be specific.
 - How can attending the Transportation Mid-Manager program prepare you for a greater leadership role within your organization or the transportation industry, in general? Please be specific.
3. **Updated Resume:** Your resume needs to include current and past positions with dates of experience in public transportation and related industries. Job descriptions or equivalent documents are not acceptable resume submissions.

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- 4. Nomination Letter:** This letter should be from your direct supervisor or agency CEO, executive director, general manager, or president.
- The nomination letter needs to speak to your leadership growth, advancement potential, professional/community service, participation in other professional development programs, or any other comments to why you are qualified for the program.
 - These signed letters should be sent directly to you as PDF files. In turn, you attach these signed PDF files to your document submission. Electronic signatures are permitted.

Attendee Application

Name: _____

Title: _____

Company: _____

Which of the following best describes your agency/organization? Check the one that most applies.

- Public Operator
- Private Contract Operator
- Vendor or Contractor
- Consulting Firm
- State DOT or United States DOT
- Trade Organization
- Other: _____

Address:

City: _____ State/Province: _____ Zip Code: _____

Country: _____

Email: _____

Phone: _____

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Session Preference:

- Session 1 – Spring: May 21 - 26
- Session 2 – Summer: July 16 - 21
- Session 3 – Fall: October 1 – 6
- No Preference
- I can only attend session 1
- I can only attend session 2
- I can only attend session 3

How many employees do you directly supervise? _____

Check the boxes below that describe your direct reports. (Check all that apply)

- My direct reports have people that report to them.
- I supervise operational employees (examples- vehicle operators, dispatchers, mechanics)
- I supervise professional employees (examples- engineers, planners, attorneys, accountants)
- Some of my employees are covered by a collective bargaining agreement
- Other: _____

What other leadership programs have you taken in the past, if any? If none, write N/A.

Tell us about your non-supervisory duties. These tasks might include contract management, internal coordination duties, or external partnership duties.

How did you hear about the TMM program? (Check all that apply)

- Direct E-Mailing
- Former Participant
- Supervisor/Manager
- Eno Website
- Industry Conference
- Social Media
- Other: _____

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Nomination Information

Nominators Name:

Nominators Organization:

Nominators Title:

Nominators Address:

Nominators Email:

Nominators Phone:

Submit Documentation

Submit applicant forms as one PDF in the below order. Name your file **Last.First.2023TMM**. Please make sure each page has applicant name on it before submitting.

1. Statement of Interest
2. Updated Resume
3. Official Nomination Letter (signed by a senior or executive leader at organization)

Submit your application documents as one PDF file to PDPSupport@enotrans.org

**If you are emailing multiple applicant files, attach each application packet individually*